

## **BFCHRJ-094 – Transaction Monitoring | Compliance | Bahrain**

### **About the role:**

The Transaction Monitoring Assistant is responsible for providing support to the Transaction Monitoring Supervisor in a variety of compliance related areas including monitoring the execution and implementation of the AML regulations issued by the Central Bank of Bahrain and the Company's internal policies and procedures.

The Assistant will access system generated reports then investigate and clear exceptions listed in those reports. There are three types of monitoring; Individual PEP's, Individual Sanctions, and Transaction patterns. Exceptions would be investigated by accessing BFC systems for additional information, by contacting BFC Branches or Agents, through discussion with the Relationship Management (RM) Team or Compliance staff in the UK or Bahrain.

### **Your Responsibilities:**

- Monitor transaction reports to identify and investigate any suspicious transactions
- Investigate sanctions hits
- Assist in the compilation and maintenance of internal watch lists
- Assist with enquiries from the Central Bank of Bahrain or FCA
- Coordinate the gathering of customer due diligence requirements for new and existing EzRemit Correspondent Partner Agents
- Monitor and assess the quality of KYC documentation collected by EzRemit Relationship Managers and raise any concerns to the TM Supervisor
- Prepare regular reports and statistics for the Head of Compliance & MLRO
- Assist with other compliance related projects
- Other ad hoc tasks as required

### **About You**

Diploma Graduate or equivalent with minimum of 1 year' experience within a money remittance business preferably in an AML related role.

- High standard of accuracy and attention to detail.
- Good analytical skills.
- Strong written and verbal communication skills.
- Must be able to speak fluent English.